



Weekly Cleaning Checklist					
Month: _____					
Weekly	Week 1	Week 2	Week 3	Week 4	Week 5
Clean both bathrooms					
Mop all floors, including bathrooms, & staff room					
Vacuum including corners with attachments					
Clean Lab: wipe shelves & sink					
Scrubby bubbles all granite in pt areas including sterilization					
Dust/ wipe front counters & furniture, phones & light switches					
Clean refrigerator & microwave					
Scrubby Bubbles all crevices in dental delivery area					
Scrubby Bubbles each keyboard, mouse, & tray					
Windex all mirrors, and play room door					
LCD cleaner on all monitors					
Clean garbage rings					
Wipe pt chair with just light water as needed					
Wipe staff rm table, keyboard, & mouse					
Weekly extra item					
Deep dusting: Under pt chairs, stools, frames, foot pedals					
Wipe baseboards, walls, doors, handles, phones, & light switches					
Squidgy in and outside all windows					
Pledge all cabinets, take rags home to wash					
Deeper vacuum: move furniture					
Fill out monthly and turn in to Doctors when finished.					